

**Authorization to Change Bank Account for
Automatic Debit
Of Homeowner/Condominium Association Assessments**

I hereby authorize Southern States Management Group, Inc. to change the bank account for automatic debit of my homeowner/condominium association account(s) to the account number on the **attached voided check**.

Property Address:

Association Name(s):

Please begin automatic debiting from the new account as of: _____
*Completed form and new voided check must be received not later than the 25th day of the month prior to your chosen start date.)

Owner Name(s) (Please Print)

Owner Signature: _____

Date: _____

Mail completed form *along with a voided check* to:

Southern States Management Group
2 Camino del Mar, Palm Coast, FL 32137

Fax: (386) 446-1830, Telephone: (386) 446-6333
accounting@ssmgroupinc.com

IMPORTANT NOTE!!

This form and an ORIGINAL voided check for your new bank account must be received by the Association not later than the 25 day of the month prior to the month you would like debit of your new account to begin.

If you are unable to meet this deadline, it will be necessary to remit your next assessment by check.

Kindly contact Southern States Management Group to:

- 1) Request suspension of your automatic debit,**
- 2) Obtain the payment mailing address and your account number which must be written on your check to assure proper crediting.**